


CHAPTER Human Resources	CHAPTER 05	SECTION 001	SUBJECT 205
SECTION Personnel		DESCRIPTION Military Leave and Deployment	
WRITTEN BY Amy Morrison, B.S. Human Resources Manager	REVISED BY	AUTHORIZED BY  Lauren Emmons, ACSW CEO	

APPLICATION:

<input checked="" type="checkbox"/> CMH Staff	<input type="checkbox"/> Board Members	<input type="checkbox"/> Provider Network	<input type="checkbox"/> Employment Services Providers
<input type="checkbox"/> Employment Services Provider Agencies	<input type="checkbox"/> Independent Contractors	<input type="checkbox"/> Students	<input type="checkbox"/> Interns
<input type="checkbox"/> Volunteers	<input type="checkbox"/> Persons Served		

POLICY:

Lapeer County Community Mental Health (LCCMH) gives employees who are members of the United States Armed Forces (including National Guard and reserve components) all benefits accorded them by federal law.

STANDARD:

LCCMH will follow County of Lapeer Military Leave policy for all employees serving in the United States Armed Forces.

PROCEDURES:

- A. Employee notifies their supervisor of upcoming leave schedule as soon as possible.
- B. Supervisor notifies and coordinates leave with Human Resources (HR) Manager.

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REFERENCES:

County of Lapeer Military Leave Policy Motion #453-03 (Date 10/02/03).

AM:lr