Lapeer County Community Mental Health Center Mission Statement
Recovery: hope; choice; health; fulfilling dreams

LAPEER COUNTY
COMMUNITY MENTAL HEALTH

FULL SERVICES BOARD
MEETING MINUTES
August 30, 2018 / 5:30 p.m.

BOARD MEETING START TIME:

The Lapeer County Community Mental Health Services Board met on Thursday August 30, 2018, in the CMH Training Center, 1570 Suncrest Drive, Lapeer, MI. The mission statement was read and roll was called.

PRESENT:
Laird Kellie
Carol Winn
Catherine Bostick
Wayne Strandberg
Linda Jarvis
Kay Morris
Mary Linn Voss
Lori Curtis
Ronald Barnard
Regina Starr
Tim Brown

Lauren Emmons – CEO
Tina Close – COO
Larry Smith – CFO
Mandi Brace – recorder

ABSENT:
Jeremy Howe

GUESTS:
Michelle Gould- Rice – Quality Improvement Coordinator
Jessica Pollock – Satellite Clinic and DBT Supervisor
Terry Anderson

PUBLIC TIME: None

CHANGES TO THE AGENDA:

A. Interagency Cash Transfer Agreement 8.A

0818-001: Motion was made by M. Voss seconded by K. Morris to approve the changes to the agenda. MOTION CARRIED Unanimously.

PRESENTATIONS:

Michelle Gould-Rice: Quality Program Coordinator

- Provider Report Card
- Contract Monitoring Audit Results

Jessica Pollock:

- FY18 Annual Report Imlay City Outpatient Services and DBT Services
- DBT MIFAST Report

PERSONNEL REPORT:

A. Human Resources Report: July 2018

FINANCE:

A. Expenditures List: July 2018

0818-002: Motion was made by M. Voss seconded by R. Barnard to approve the July 2018 Expenditures. MOTION CARRIED Unanimously.

B. Balance Sheet: July 2018

0818-003: Motion was made by K. Morris seconded by L. Kellie to approve the July 2018 Balance Sheet. MOTION carried unanimously.

C. General Ledger (Revenue/Expense): July 2018

0818-004: Motion was made by L. Kellie seconded by R. Barnard to approve July 2018 Expenditures/General Ledger. MOTION carried unanimously.

CONSENT AGENDA:

A. Full Service Board Meeting Minutes: July 2018

B. Committee of the Whole: Aug 2018

0818-005: Motion was made by M. Voss seconded by R. Barnard to approve July 2018 Full Service Board/Aug 2018 COW Minutes. All in favor, MOTION CARRIED Unanimously.

C. Recipient Rights Meeting Minutes: Aug 2018

ACTION ITEMS:

A. Request approval of Interagency Cash Transfer Agreement $65,001.00 to fund the FY 19 Parks Program

0818-006: Motion was made by T. Brown seconded by M. Voss to approve the Interagency Cash Transfer Agreement $65,001.00 to fund the FY 19 Parks Program. MOTION CARRIED Unanimously.

DISCUSSION ITEMS:

A. Region 10 PIHP Disclosure of Information Policy
- The board would like more information.

COMMITTEE REPORTS:

A. Standards Committee: K. Morris reported the next meeting will be held on Sept 11th.
B. Citizen's Advisory Committee: W. Strandburg reviewed highlights of the August meeting.
C. Health and Safety Committee: R. Barnard gave overview of August meeting.
D. Recipient Right Advisory Committee: C. Winn gave overview of August meeting.
E. Harmony Hall Advisory Committee: K. Morris and L. Kellie briefed members on the happenings at Harmony Hall. They are still working on getting a new sign.
F. Senior Reach Committee: K. Morris reviewed August meeting and possibility of changing name of program.
G. Golden Arrow: L. Jarvis was unable to attend meeting. Lauren will invite the new director to the COW meeting in September.

CEO'S REPORT:

A. Lauren:
- Had a very successful staff development day.
- Posted 3 positions that were included in the reorganization.
- Reviewed some of the things the staff development committee has been working on.
- Tina Close has been selected as the new COO starting September 10th.
- Signed data use and non-disclosure agreement with Region 10 for Care Connect 360
- Active Shooter and Lone Worker seminars are scheduled for Oct. 10th.

FOR INFORMATION:

A. Administrative Reports:
1. Quality Council Meeting Minutes – Aug 2018
2. Citizens Advisory Council – Aug 2018
3. Tina Close Resume
4. Golden Arrow Statement of Activities

B. Correspondence:
1.

ADJOURN: Motion was made by M. Voss to adjourn at 7:24 p.m.

Respectfully Submitted

Prepared by: Mandi Brace
Mandi Brace, recorder

Approved by: Kay Morris
Kay Morris, Secretary of the Board