

Lapeer County Community Mental Health Center Mission Statement
Recovery: Hope; Choice; Health; Fulfilling Dreams

**LAPEER COUNTY
COMMUNITY MENTAL HEALTH
FULL SERVICES BOARD
MEETING MINUTES
February 25, 2021 / 5:30 p.m.**

The Lapeer County Community Mental Health Services Board met on Thursday, February 25, 2021 in the CMH Training Center, 1570 Suncrest Drive Lapeer, MI.

Present:

Lori Curtiss – via video
Jennifer Nemchek – via video
Mary Linn Voss – via video
Ron Barnard
Tim Brown
Kay Morris
Laird Kellie
Wayne Strandberg
Catherine Bostick
Rick Warren – via video
Jeremy Howe – via video

Lauren Emmons-CEO
Tina Close-COO – via video
Larry Smith-CFO
Mandi Brace- Executive Secretary/Recorder

Absent:

Brenden Miller

Guests:

Michelle Gould-Rice – Quality Improvement Coordinator – via video

Call to Order: The meeting was called to order by Chairperson Strandberg at 5:30 p.m. The Mission Statement was read and roll was called.

Public Time: None.

Changes to the Agenda: None.

Presentations:

A. Michelle Gould-Rice – Quality Improvement

- 1st Qtr FY21 QI Plan

0221-001: Motion was made by C. Bostick seconded by R. Warren to approve the 1st Qtr FY21 QI Plan. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

- FY20 Quality Council Annual Report

Personnel Report:

A. Staffing Report: February 2021

Finance:

A. Expenditures List: January 2021

0221-002: Motion was made by C. Bostick seconded by K. Morris to approve the January 2021 Expenditures. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

B. Balance Sheet: January 2021

0221-003: Motion was made by L. Kellie seconded by T. Brown to approve the January 2021 Balance Sheet. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

C. General Ledger (Revenue/Expense): January 2021

0221-004: Motion was made by R. Barnard seconded by T. Brown to approve the January 2021 General Ledger. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

D. Audit Committee Report: January 2021 Payroll

- For informational purposes only.

E. Contract List: February 2021

0221-005: Motion was made by T. Brown seconded by R. Barnard to approve the February 2021 Contract List. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

Consent Agenda:

A. Full Service Board Meeting Minutes: January 2021

B. Special Board Meeting Minutes: February 2021

C. COW Meeting Minutes: February 2021

CW0221-001: Motion was made by L. Curtiss seconded by K. Morris to approve the request to purchase two vehicles at a cost of \$50,807.00. Roll call vote: R. Barnard- Aye,

T. Brown- Aye, L. Curtiss- Aye, K. Morris- Aye, M. Voss- Aye, C. Bostick- Aye, R. Warren- Aye, W. Strandberg- Aye. Motion Carried.

CW0221-002: Motion was made by T. Brown seconded by C. Bostick to approve a 5% salary increase to raise the CEO salary to \$111,427.00. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Ney, K. Morris- Aye, M. Voss- Ney, J. Nemchek- Aye, C. Bostick- Aye, R. Warren- Ney, W. Strandberg- Aye. Motion Carried.

CW0221-003: Motion was made by C. Bostick seconded by K. Morris to approve the 2021 Strategic Plan as presented. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Abstained, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, R. Warren- Aye, W. Strandberg- Aye. Motion Carried.

0221-006: Motion was made by C. Bostick seconded by L. Kellie to approve the Consent Agenda which includes the minute from the January 2021 Full Services Board meeting, the February 2021 Special Board meeting, and the February 2021 COW meeting. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

Action Items:

A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated February 9, 2021

0221-007: Motion was made by K. Morris seconded by C. Bostick to approve the policy revisions referenced in the attached minutes dated February 9, 2021. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

B. Approve the request to make 16 union members whole at a cost not to exceed \$47,775.00

0221-008: Motion was made by L. Kellie seconded by T. Brown to approve the request to make 16 union members whole at a cost not to exceed \$47,775.00. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

Discussion Items: None.

Region 10 Update: L.Curtiss reports:

- The direct wage increase was approved through September.
- The CEO contract has been modified to mimic other employee benefits.
- There is discussion at the state level about the CCBHCs running through the regions.
- Region 10 is looking at giving stipends to different agencies during COVID.

Committee Reports:

- A. Citizens Advisory Council: No meeting in February.
- B. Health & Safety Committee: No meeting in February.
- C. Recipient Right Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: No meeting in February.
- E. Golden Arrow: Meeting minutes attached.

CEO Report:

A. Monthly Report: Lauren reports:

- Harmony Hall is finishing the pandemic lunch delivery program. They are looking forward to getting back to normal operations. Harmony Hall delivered 10,190 meals.
- The governor's office would like the direct care wage increase to be permanent.
- He received an e-mail from Alan Bolter asking if the agency was interested in having him attend a future meeting to present about what is going on at the state level.
- The county properties committee approved the request to purchase the new vehicles.
- He met with Quentin Bishop this week. He brought him up to speed on authority status.

Informational:

A. Administrative Reports: None.


B. Correspondence:

1. Golden Arrow Statement of Activities October – January FY21

Adjourn: L. Kellie motioned to adjourn at 6:47 p.m.

Respectfully Submitted

Prepared by:


Mandi Brace – Executive Secretary/recorder

Approved by:


Kay Morris, Secretary of the Board