

Lapeer County Community Mental Health Center Mission Statement
Recovery: Hope; Choice; Health; Fulfilling Dreams

**LAPEER COUNTY
COMMUNITY MENTAL HEALTH
FULL SERVICES BOARD
MEETING MINUTES
January 28, 2021 / 5:30 p.m.**

The Lapeer County Community Mental Health Services Board met on Thursday, January 28, 2021 in the CMH Training Center, 1570 Suncrest Drive Lapeer, MI.

Present:

Lori Curtiss – via video
Jennifer Nemchek – via video
Mary Linn Voss – via video
Ron Barnard
Tim Brown
Kay Morris
Laird Kellie
Wayne Strandberg
Catherine Bostick
Rick Warren – via video

Lauren Emmons-CEO
Tina Close-COO
Larry Smith-CFO – via video
Mandi Brace- Executive Secretary/Recorder

Absent:

Brenden Miller
Jeremy Howe

Guests: None.

Call to Order: The meeting was called to order by Chairperson Strandberg at 5:31 p.m. The Mission Statement was read and roll was called.

Public Time: None.

Changes to the Agenda:

- A. Remove action item 8.D (At recommendation of the Executive Committee: Change COW meetings to the second Thursday of each month)

0121-001: Motion was made by L. Kellie seconded by T. Brown to accept the changes to the agenda. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

Presentations: None.

Personnel Report:

A. Staffing Report: January 2021

Finance:

A. Expenditures List: December 2020

0121-002: Motion was made by C. Bostick seconded by T. Brown to approve the December 2020 Expenditures. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

B. Balance Sheet: December 2020

0121-003: Motion was made by T. Brown seconded by K. Morris to approve the December 2020 Balance Sheet. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

C. General Ledger (Revenue/Expense): December 2020

0121-004: Motion was made by R. Warren seconded by L. Kellie to approve the December 2020 General Ledger. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

D. Audit Committee Report: December 2020 Payroll

- For informational purposes only.

Consent Agenda:

A. COW/Full Service Board Meeting Minutes: December 2020

B. COW Meeting Minutes: January 2021

CW0121-001: Motion was made by L. Kellie seconded by C. Bostick approve Linda Lewis Merritt's appointment to the Recipient Rights Committee retroactive to the beginning of January. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, b. Miller- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, R. Warren- Aye, W. Strandberg- Aye. Motion Carried.

CW0121-002: Motion was made by L. Kellie seconded by C. Bostick approve the purchase of Sophos Firewall Appliance 3-year license renewal in the amount of \$4,970.75. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, b. Miller- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, R. Warren- Aye, W. Strandberg- Aye. Motion Carried.

0121-005: Motion was made by M. Voss seconded by L. Kellie to approve the Consent Agenda which includes the COW/Full Board minutes from December 2020 and the COW minutes from January 2021. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

Action Items:

A. Region 10 Contract January 1, 2021 – September 30, 2021

0121-006: Motion was made by L. Curtiss seconded by T. Brown to approve the Region 10 Contract January 1, 2021 – September 30, 2021. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

B. Request to obtain a CMH agency credit card

0121-007: Motion was made by C. Bostick seconded by T. Brown to approve the CMH CEO to work with Lapeer County Administration to obtain a credit card for purchases approved by the CMH CEO and/or CFO and monitored through the current County accounts payable process. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

C. MRS Interagency Cash Transfer Agreement

0121-008: Motion was made by C. Bostick seconded by T. Brown to approve the MRS Interagency Cash Transfer Agreement. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

D. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated January 12, 2021

0121-009: Motion was made by K. Morris seconded by L. Kellie to approve the policy revisions referenced in the attached minutes dated January 12, 2021. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, R. Warren, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

Discussion Items: None.

Region 10 Update:

- The prospective CFO put in her resignation so they will be posting to hire a new one. The region also reviewed the Quality Improvement Plans for the 4th Quarter. Region 10 is also looking for a new building around the Port Huron area.

Committee Reports (Informational):

- A. Citizens Advisory Council: No meeting in January.
- B. Health & Safety Committee: No meeting in January.
- C. Recipient Right Advisory Committee: Meeting minutes attached. M. Voss stated the meeting went very well with Catherine as the chair.

- D. Harmony Hall Advisory Committee: No meeting minutes provided.
- E. Golden Arrow: C. Bostick gave report. The security camera has been purchased. They also approved the purchase of a bike rack.

CEO Report:

- E. Monthly Report: Lauren reports around 55% of staff have been vaccinated for COVID. Genoa will also be administering the vaccine to 26 group homes. They will be setting up a vaccination clinic in the gym. The agency is hosting a blood drive on February 3rd. The City of Lapeer passed a resolution against human trafficking. The commissioners approved the reorganizational plan. The request for the building addition has been tabled for the time being. Lauren will be meeting with the new county administrator to discuss the addition and authority status. There is a grant opportunity for clubhouse members to that will pay spenddowns so this may increase membership at no cost to the consumer. Lauren also reported Dr. Williams wife passed away yesterday.

Informational:

- A. Administrative Reports: None.
- B. Correspondence: None.

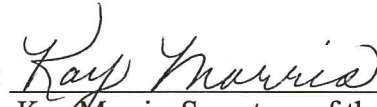
Adjourn: Meeting was adjourned at 6:39 p.m.

Respectfully Submitted

Prepared by:


Mandi Brace – Executive Secretary/recorder

Approved by:


Kay Morris, Secretary of the Board