

**Lapeer County Community Mental Health Center Mission Statement**  
**Recovery: Hope; Choice; Health; Fulfilling Dreams**

**LAPEER COUNTY  
COMMUNITY MENTAL HEALTH**

**FULL SERVICES BOARD  
MEETING MINUTES  
June 24, 2021 / 5:30 p.m.**

The Lapeer County Community Mental Health Services Board met on Thursday, June 24, 2021 in the CMH Board Room, 1570 Suncrest Drive Lapeer, MI.

**Present:**

Lori Curtiss  
Catherine Bostick  
Jennifer Nemchek - Zoom  
Mary Linn Voss- Zoom  
Tim Brown  
Kay Morris  
Laird Kellie  
Wayne Strandberg  
Ron Barnard

Lauren Emmons-CEO  
Tina Close-COO  
Larry Smith-CFO  
Mandi Brace- Executive Secretary/Recorder

**Absent:**

Brenden Miller  
Jeremy Howe  
Rick Warren

**Guests:**

Frank Publitz – Creative Arts Coordinator

**Call to Order:** The meeting was called to order by Chairperson Strandberg at 5:30 p.m. The mission statement was read and roll was called.

**Public Time:**

- Frank would like to let the board know what a great team there is at CMH. He also wanted to make them aware of the Michigan Independent Citizens Redistricting Committee.

**Changes to the Agenda:**

- Add action item 8.C - WTA Architects proposal

0621-001: Motion was made by K. Morris seconded by L. Curtiss to approve the changes to the agenda. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

**Presentations:** None.

**Personnel Report:**

A. Staffing Report: April/May/June 2021

**Finance:**

A. Expenditures List: May 2021

0621-002: Motion was made by C. Bostick seconded by T. Brown to approve the May 2021 Expenditures List. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

B. Balance Sheet: May 2021

0621-003: Motion was made by L. Kellie seconded by T. Brown to approve the May 2021 Balance Sheet. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

C. General Ledger (Revenue/Expense): May 2021

0621-004: Motion was made by T. Brown seconded by C. Bostick to approve the May 2021 General Ledger. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

D. Audit Committee Report: May 2021 Payroll

- For informational purposes only.

E. June 2021 Contract List

0621-005: Motion was made by C. Bostick seconded by L. Kellie to approve the June 2021 Contract List. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

**Consent Agenda:**

A. Full Service Board Meeting Minutes: May 2021

B. COW Meeting Minutes: June 2021



CW0621-001: Motion was made by R. Warren seconded by T. Brown to approve the 2<sup>nd</sup> Qtr QI Plan. Roll call vote: R. Barnard-Aye, T. Brown-Aye, L. Curtiss- Aye, L. Kellie-Aye, C. Bostick-Aye, M. Voss- Aye, J. Nemchek- Aye, R. Warren-Aye, W. Strandberg-Aye. Motion Carried.

CW0621-002: Motion was made by R. Warren seconded by C. Bostick to approve the Region 10 Contract Amendment #1 after receiving clarification on multiple items form Region 10. Roll call vote: R. Barnard-Aye, T. Brown-Aye, L. Curtiss- Ney, L. Kellie-Aye, C. Bostick-Aye, M. Voss- Aye, J. Nemchek- Aye, R. Warren-Aye, W. Strandberg-Aye. Motion Carried.

CW0621-003: Motion was made by C. Bostick seconded by R. Barnard to authorize the CMH CEO to recruit and hire two additional regular part-time para professional staff for the Stepping Stone program at an estimated cost of \$49,534.00. Roll call vote: R. Barnard-Aye, T. Brown-Aye, L. Curtiss- Aye, L. Kellie- Aye, C. Bostick-Aye, M. Voss-Aye, J. Nemchek- Aye, R. Warren-Aye, W. Strandberg- Aye. Motion Carried.

CW0621-004: Motion was made by R. Warren seconded by L. Curtiss to approve the payment of invoice for \$14,500.00 for membership and services provided during 2021 through the Lapeer County Community Collaborative. Roll call vote: R. Barnard-Aye, T. Brown-Aye, L. Curtiss- Aye, L. Kellie- Aye, C. Bostick-Aye, M. Voss- Aye, J. Nemchek- Aye, R. Warren-Aye, W. Strandberg- Aye. Motion Carried.

CW0621-005: Motion was made by M. Voss seconded by C. Bostick to authorize the purchase of IT equipment at a cost not to exceed \$2,800.00 for each covered year 2021, 2022 and 2023. Roll call vote: R. Barnard-Aye, T. Brown-Aye, L. Curtiss- Aye, L. Kellie- Aye, C. Bostick-Aye, M. Voss- Aye, J. Nemchek- Aye, R. Warren-Aye, W. Strandberg- Aye. Motion Carried.

CW0621-006: Motion was made by R. Warren seconded by M. Voss to approve a one-time payment to the MERS fund in the amount up to \$554,898.00. Roll call vote: R. Barnard-Aye, T. Brown-Aye, L. Curtiss- Aye, L. Kellie- Aye, C. Bostick-Aye, M. Voss-Aye, J. Nemchek- Aye, R. Warren-Aye, W. Strandberg- Aye. Motion Carried.

CW0621-007: Motion was made by L. Kellie seconded by M. Voss to approve the By-Laws of the Lapeer County Community Mental Health Services Board as presented. Roll call vote: R. Barnard-Aye, T. Brown-Aye, L. Curtiss- Aye, L. Kellie- Aye, C. Bostick-Aye, M. Voss- Aye, J. Nemchek- Aye, R. Warren-Aye, W. Strandberg- Aye. Motion Carried.

CW0621-008: Motion was made by C. Bostick seconded by T. Brown to approve CMH provide a letter of support for Lakewood Behavioral to build a new psychiatric hospital in Lapeer County. Roll call vote: R. Barnard-Aye, T. Brown-Aye, L. Curtiss- Aye, L. Kellie- Aye, C. Bostick-Aye, M. Voss- Aye, J. Nemchek- Ney, R. Warren-Aye, W. Strandberg- Aye. Motion Carried.

0621-006: Motion was made by L. Curtiss seconded by L. Kellie to approve the Consent agenda which includes the May 2021 Full Service Board meeting minutes and the June 2021 COW meeting minutes with the removal of CW0621-003 for further discussion. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

C. CW0621-003: authorize the CMH CEO to recruit and hire two additional regular part-time para professional staff for the Stepping Stone program at an estimated cost of



\$49,534.00. Questions were raised about the need to hire new staff. Lauren explained how the program functions and the need for two additional staff.

0621-007: Motion was made by C. Bostick seconded by R. Barnard to authorize the CMH CEO to recruit and hire two additional regular part-time para professional staff for the Stepping Stone program at an estimated cost of \$49,534.00. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Ney, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek-Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

#### **Action Items:**

A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated June 8, 2021

0621-008: Motion was made by K. Morris seconded by L. Kellie to accept the policy revisions referenced in the attached minutes dated June 8, 2021. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

B. Accept FY 2020 Compliance Examination

0621-009: Motion was made by M. Voss seconded by C. Bostick to accept the FY 2020 Compliance Examination. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

C. Approved WTA Architects proposal at a cost of \$10,000.00

0621-010: Motion was made by C. Bostick seconded by K. Morris to approve the WTA Architects proposal at a cost of \$10,000.00. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

**Discussion Items:** None.

#### **Region 10 Update:**

- R. Barnard reports L. Curtiss was reappointed as chairperson.

#### **Committee Reports:**

A. Citizens Advisory Council: No meeting in June.

B. Health & Safety Committee: No meeting in June.

C. Recipient Right Advisory Committee: Meeting minutes attached. C. Bostick presented an application to be appointed to the Recipient Rights committee from Torrey Lichnovsky.

0621-011: Motion was made by C. Bostick seconded by K. Morris to approve Torrey Lichnovsky's appointment to the Recipient Rights Committee. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.

D. Harmony Hall Advisory Committee: Next meeting scheduled for June 30.

- E. Golden Arrow: Meeting minutes attached.
- F. Trauma Committee: Next meeting scheduled for June 28.

**CEO Report:**

**A. Monthly Report:**

- COVID Restrictions: Governor Whitmer announced the lifting of COVID-19 restrictions regarding mask wearing and occupancy limits, among other things, for vaccinated and non-vaccinated people this week. The MIOSHA emergency guidelines were also suspended and the State has deferred to the Federal OSHA emergency guidelines recently released. I am currently sorting out any changes the agency will have to make to comply with the Federal OSHA Emergency rules.
- Federal COVID Emergency Declaration: This Declaration is due to end on July 19<sup>th</sup>. Six months after the end of this Emergency Declaration, several Medicaid exceptions will end. Of most concern to Lapeer CMH is the return of the spenddown (deductible) in the Medicaid program. During the Emergency Declaration Spenddowns were suspended and individuals were not required to meet their monthly spenddown obligation. When spenddowns restart, next fiscal year there will be budgeting implications for the agency general fund. Larry, Inder, and I have discussed this they are already making plans for these adjustments for next year's budget.
- System Redesign: Representative Whiteford introduced four bills that would facilitate her redesign proposal and amend the Social Welfare Act and Mental Health Code. The bills have been in discussion at the committee level, but there will likely be no vote before the summer recess. Senator Shirkey released copies of his proposed bills this week. These bills have not been introduced in the Senate to date. MDHHS administration has been silent on both the Whiteford and Shirkey proposals. CMH directors on a Statewide call with MDHHS today applied some pressure on the MDHHS representatives to take a stand on the proposals.
- John Wilson: John has submitted his retirement papers and his last day at the agency will be July 9, 2021. John's primary role with the agency has been as a case manager. He is also a Certified Mental Health First Aid Instructor and for many years chaired the agency Health and Safety Committee. John is known for his dry sense of humor, his love of the Christmas Season (including playing Santa), and his observance of Ground Hog Day (he took Ground Hog Day off every year). He was also very active in Special Olympics. It has been a pleasure knowing and working with John over the years.

**Informational:**

- A. Administrative Reports: None.
- B. Correspondence: None.

**Adjourn:** L. Kellie motioned to adjourn at 6:59 p.m.

Respectfully Submitted



Prepared by: Mandi Brace  
Mandi Brace, Executive Secretary/recorder

Approved by: Kay Morris  
Kay Morris, Secretary of the Board