

Lapeer County Community Mental Health Center Mission Statement
Recovery: Hope; Choice; Health; Fulfilling Dreams

**LAPEER COUNTY
COMMUNITY MENTAL HEALTH
FULL SERVICES BOARD
MEETING MINUTES
March 25, 2021 / 5:30 p.m.**

The Lapeer County Community Mental Health Services Board met on Thursday, March 25, 2021 in the CMH Training Center, 1570 Suncrest Drive Lapeer, MI.

Present:

Lori Curtiss
Jennifer Nemchek – via video
Mary Linn Voss – via video
Ron Barnard
Tim Brown
Kay Morris
Laird Kellie
Wayne Strandberg
Catherine Bostick

Lauren Emmons-CEO
Tina Close-COO – via video
Larry Smith-CFO
Mandi Brace- Executive Secretary/Recorder

Absent:

Brenden Miller
Rick Warren
Jeremy Howe

Guests:

Michelle Gould-Rice – Quality Improvement Coordinator – via video
Lisa Ruddy – Quality Improvement Assistant – via video
Alan Bolter – CMHAM Associate Director – via video

Call to Order: The meeting was called to order by Chairperson Strandberg at 5:30 p.m. The Mission Statement was read and roll was called.

Public Time: None.

Changes to the Agenda: None.

Presentations:

- A. Alan Bolter – Updates from MDHHS

Personnel Report:

- A. Staffing Report: March 2021

Finance:

- A. Expenditures List: February 2021

0321-001: Motion was made by C. Bostick seconded by T. Brown to approve the February 2021 Expenditures. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

- B. Balance Sheet: February 2021

0321-002: Motion was made by T. Brown seconded by K. Morris to approve the February 2021 Balance Sheet. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

- C. General Ledger (Revenue/Expense): February 2021

0321-003: Motion was made by L Kellie seconded by C. Bostick to approve the February 2021 General Ledger. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

- D. Audit Committee Report: February 2021 Payroll

- For information only.

Consent Agenda:

- A. Full Service Board Meeting Minutes: February 2021

- B. COW Meeting Minutes: March 2021

CW0321-001: Motion was made by C. Bostick seconded by K. Morris to approve the Region 10 Letter of Agreement Amendment #1. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, C. Bostick- Aye, J. Nemchek- Aye, R. Warren- Aye, W. Strandberg- Aye. Motion Carried.

CW0321-002: Motion was made by C. Bostick seconded by K. Morris to approve the transfer of \$89,193.33, representing the second of three installments toward the annual allocation of \$267,580.00 from CMH appropriations to CMH expenditures. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, C. Bostick- Aye, J. Nemchek- Aye, R. Warren- Aye, W. Strandberg- Aye. Motion Carried.

CW0321-003: Motion was made by C. Bostick seconded by K. Morris to approve the remodeling of the front desk area at the CMH building at a cost not to exceed \$11,000.00. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, J. Howe- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, C. Bostick- Aye, J. Nemchek- Aye, R. Warren- Aye, W. Strandberg- Aye. Motion Carried.

0321-004: Motion was made by K. Morris seconded by M. Voss to approve the Consent Agenda which includes the February 2021 Full Service Board minutes and the March 2021 COW minutes. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

Action Items:

A. Standards Committee: Recommend approval of the policy revision referenced in the attached minutes dated March 9, 2021

0321-005: Motion was made by K. Morris seconded by M. Voss to approve the policy revisions referenced in the attached minutes dated March 9, 2021. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. Motion Carried.

Discussion Items: None.

Region 10 Update:

- L. Curtiss reports Region 10 approved the request from Genesee County to pay their retirement fund.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
- B. Health & Safety Committee: Meeting minutes attached
- C. Recipient Right Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: No meeting in March.
- E. Golden Arrow: Meeting minutes attached.

CEO Report:

- E. Monthly Report:
 - CARF is scheduled for May 17-19.
 - Properties committee did not meet today so there is no update about the building.
 - The board will need to start meeting in person again in April unless there are members with an exception. A medical exception qualifies until December 31, 2021.
 - Lauren signed two Memorandums of Understanding with the Human Development Commission.

- The agreement with the union for the conversion of thirty positions and the addition of six management positions was signed by the county today.

Informational:

- A. Administrative Reports: None.
- B. Correspondence:
 - 1. Emergency All Hazards Response Plan

Adjourn: C. Bostick motioned to adjourn at 6:51 p.m.

Respectfully Submitted

Prepared by: Mandi Brace
Mandi Brace – Executive Secretary/recorder

Approved by: Kay Morris
Kay Morris, Secretary of the Board