

Public Hearing (before official Board Meeting): Lisa Ruddy and Michelle Gould-Rice presented the annual Needs Assessment data.

The Lapeer County Community Mental Health Services Board met on Thursday, March 31, 2022 in the Training Center, 1570 Suncrest Drive, Lapeer, MI.

Present:

Wayne Strandberg
Mary Linn Voss
Jennifer Nemchek
Catherine Bostick
Kay Morris
Lori Curtiss
Tim Brown
Ronald Barnard

Lauren Emmons – CEO
Tina Close – COO
Emma Brandt – CFO
Brooke Sankiewicz – Clinical Director
Mandi Brace – Executive Secretary/recorder

Absent:

Brenden Miller
Jeremy Howe
Rick Warren
Laird Kellie
Larry Smith – CFO

Guests:

Lisa Ruddy – Quality Improvement Coordinator
Michelle Gould-Rice – Quality Improvement Supervisor
Andrea Casler – Stepping Stone Supervisor
Inder Abrol – Contract Management
Tim Galbraith – Golden Arrow Director
Dave – Golden Arrow Member
Linda – Golden Arrow Member
Jason – Golden Arrow Member

Call to Order: The meeting was called to order by Chairperson Strandberg at 5:45 p.m. The tag line was recited and roll was called.

Public Time:

- Tim Galbraith introduced himself and the other members of Golden Arrow. Expressed his gratitude to CMH for their support to Golden Arrow.

Changes to the Agenda: None.

Presentations: None.

Personnel Report:

- A. Staffing Report: March 2022

Finance:

- A. Expenditures List: February 2022
0322-001: Motion was made by M. Voss seconded by C. Bostick to approve the February 2022 Expenditures. All in favor. Motion carried unanimously.
- B. Balance Sheet: February 2022
0322-002: Motion was made by C. Bostick seconded by T. Brown to approve the February 2022 Balance Sheet. All in favor. Motion carried unanimously.
- C. General Ledger (Revenue/Expenses): February 2022
0322-003: Motion was made by M. Voss seconded by K. Morris to approve the February 2022 General Ledger. All in favor. Motion carried unanimously.
- D. Audit Committee Report: February 2022 Payroll
 - For information.

Consent Agenda:

- A. Full Service Board Meeting Minutes: February 2022
- B. Committee of the Whole Meeting Minutes: March 2022
CW0322-001: Motion was made by C. Bostick seconded by K. Morris to approve the Region 10 Contract Amendment #4. All in favor. Motion carried unanimously.
- C. Strategic Planning Meeting Minutes: March 2022
0322-004: Motion was made by C. Bostick seconded by J. Nemchek to approve the Consent Agenda which includes the February 2022 Full Service Board Minutes, the March 2022 Committee of the Whole minutes and the March 2022 Strategic Planning Minutes. All in favor. Motion carried unanimously.

Action Items:

- A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated March 8, 2022
0322-005: Motion was made by K. Morris seconded by M. Voss to approve the policy revisions referenced in the attached minutes dated March 8, 2022. All in favor. Motion carried unanimously.
- B. Approval to pay a per diem rate of \$35.00 to all individuals appointed by the CMH Board or CEO to serve on various CMH committees, councils and advisory boards

0322-006: Motion was made by M. Voss seconded by R. Barnard to approve to pay a per diem rate of \$35.00 to all individuals appointed by the CMH Board or CEO to serve on various CMH committees, councils and advisory boards. All in favor. Motion carried unanimously.

Discussion Items:

- A. Architect Study: The board reviewed the architect's recommendations for renovation and discussed the options available for the Children's, Autism and Stepping Stone programs.
0322-007: Motion was made by C. Bostick seconded by L. Curtiss to recommend to the County Commission the renovations at the DHHS building for the Children and Autism programs and the purchase and renovation of 1057 Suncrest Drive for the Stepping Stone program with a backup plan to include the DHHS building and an addition to the main CMH building for Stepping Stone if they do not choose the first recommendation. All in favor. Motion carried unanimously.
- B. Extra pay for extra duties: The board discussed the possibility to provide extra compensation to staff who are performing the responsibilities of more than one position. The board took no action.

Region 10 Update:

- L. Curtiss reports they were able to go see the new building.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
B. Health & Safety Committee: Meeting minutes attached.
C. Recipient Right Advisory Committee: Meeting minutes attached.
D. Harmony Hall Advisory Committee: Meeting minutes attached.
E. Golden Arrow: Meeting minutes attached.
F. Trauma Committee: Next meeting scheduled for April.

CEO Report:

- A. Monthly Report:
- Lauren reviewed updates from the Directors Forum this week.
 - SAMSHA released the CCBHC grant funds. There will be a weekly meeting with TBD Solutions during the application process.

Informational:

- A. Administrative Reports:
1. February 15, 2022 Quality Council Meeting Minutes
B. Correspondence:

Adjourn: L. Curtiss motioned to adjourn at 7:15 pm.

Respectfully submitted,

Prepared by: 

Mandi Brace, Executive Secretary/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board