

**Lapeer County Community Mental Health Center Mission Statement**  
**Recovery: Hope; Choice; Health; Fulfilling Dreams**

**LAPEER COUNTY  
COMMUNITY MENTAL HEALTH**

**FULL SERVICES BOARD  
MEETING MINUTES  
May 27th, 2021 / 5:30 p.m.**

The Lapeer County Community Mental Health Services Board met on Thursday, May 27, 2021 in the CMH Board Room, 1570 Suncrest Drive Lapeer, MI.

**Present:**

Lori Curtiss  
Catherine Bostick  
Jennifer Nemchek - Zoom  
Mary Linn Voss- Zoom  
Tim Brown  
Kay Morris  
Laird Kellie  
Rick Warren  
Wayne Strandberg

Lauren Emmons-CEO  
Tina Close-COO  
Larry Smith-CFO

**Absent:**

Mandi Brace- Executive Secretary/Recorder  
Brenden Miller  
Jeremy Howe  
Ron Barnard

**Guests:**

Shannon McCabe- Lead Clerical Support/Recorder

**Call to Order:** The meeting was called to order by Chairperson Strandberg at 5:40 p.m. The mission statement was read and roll was called.

**Public Time:** None.

**Changes to the Agenda:** None.

**Presentations:** None.

**Personnel Report:**

A. Staffing Report: No report.

**Finance:**

B. Expenditures List: April 2021

0521-001: Motion was made by L. Curtiss seconded by K. Morris to approve the April 2021 Expenditures. Roll call vote: T. Brown- Aye, L. Curtiss- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED Unanimously.

C. Balance Sheet: April 2021

0521-002: Motion was made by C. Bostick seconded by R. Warren to approve the April 2021 Balance Sheet. Roll call vote: T. Brown- Aye, L. Curtiss- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED Unanimously.

D. General Ledger (Revenue/Expense): April 2021

0521-003: Motion was made by R. Warren seconded by T. Brown to approve the April 2021 General Ledger. Roll call vote: T. Brown- Aye, L. Curtiss- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED Unanimously.

E. Audit Committee Report: April 2021 Payroll

- For Informational purposes only.

**Consent Agenda:**

A. Full Service Board Meeting Minutes: April 2021

B. COW Meeting Minutes: May 2021

CW0521-001: Motion was made by L. Kellie seconded by K. Morris to approve the lease with Lapeer Community Schools for the Maple Grove building at a rate of \$5,500.00 a month (\$66,000.00 a year). Roll call vote: T. Brown-Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, W. Strandberg- Aye. Motion Carried.

CW0521-002: Motion was made by L. Kellie seconded by K. Morris to accept the FY2021 Financial Audit. Roll call vote: Roll call vote: T. Brown-Aye, L. Curtiss- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, W. Strandberg- Aye. Motion Carried.

0521-004: Motion was made by T. Brown seconded by M. Voss to approve the consent agenda which includes April 2021 Full Service Board Meeting Minutes and May 2021 COW Meeting Minutes. Roll call vote: T. Brown- Aye, L. Curtiss- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED Unanimously.



**Action Items:**

- A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated May 11, 2021  
0521-005: Motion was made by M. Lynn seconded by K. Morris to approve the policy revisions referenced in the attached Standards Committee minutes dated May 11, 2021. Roll call vote: T. Brown- Aye, L. Curtiss- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED Unanimously.
- B. Branding Proposal  
0521-006: Motion was made by C. Bostick seconded by K. Morris to approve the Branding Proposal submitted by the View Group at a cost of \$9,300.00. Roll call vote: T. Brown- Aye, L. Curtiss- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED.
- C. May Contract List  
0521-007: Motion was made by C. Bostick seconded by R. Warren to approve the May contract list. Roll call vote: T. Brown- Aye, L. Curtiss- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED Unanimously.

**Discussion Items:**

- F. Letter Of Support – The board members requested additional information about the company and a possible presentation from a company representative. Lauren will be following up with the company.

**Region 10 Update:**

Payments for workers contracted with the PIHP

0521-008: Motion was made by C. Bostick seconded by L. Curtiss to approve the PIHP pass through payment of \$500 to be paid to all CMH employees and contractors using guidelines provided by Region 10 PIHP. Roll call vote: T. Brown- Aye, L. Curtiss- Aye, K. Morris- Aye, R. Warren- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick- Aye, W. Strandberg- Aye. MOTION CARRIED Unanimously.

**Committee Reports:**

- A. Citizens Advisory Council: No meeting in May.  
B. Health & Safety Committee: Meeting minutes attached.  
C. Recipient Right Advisory Committee: Meeting minutes attached.  
D. Harmony Hall Advisory Committee: No update.  
E. Golden Arrow: No update.  
F. Trauma Committee: Meeting minutes attached.

**CEO Report:**

Monthly Report: No report this month.

**Informational:**

A. Administrative Reports: None.

B. Correspondence:

1. June 2021 Calendar

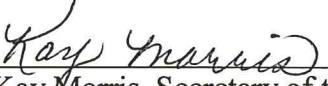
**Adjourn:** Motion was made by C. Bostick to adjourn at 6:35 p.m.

Respectfully Submitted

Prepared by:

  
Shannon McCabe - Recorder

Approved by:

  
Kay Morris, Secretary of the Board