

FULL SERVICE BOARD

Meeting Minutes

May 26, 2022 / 5:30 p.m.

The Lapeer County Community Mental Health Services Board met on Thursday, May 26, 2022 in the Training Center, 1570 Suncrest Drive, Lapeer, MI.

Present:

Jerry Webb
Mary Linn Voss
Jennifer Nemchek
Catherine Bostick
Kay Morris
Laird Kellie
Brenden Miller

Lauren Emmons – CEO
Tina Close – COO
Emma Brandt – CFO
Larry Smith – Financial Consultant
Brooke Sankiewicz – Clinical Director
Mandi Brace – Executive Secretary/recorder

Absent:

Lori Curtiss
Ronald Barnard
Jeremy Howe
Rick Warren

Guests:

Michelle Gould-Rice, Quality Improvement Supervisor
Lisa Ruddy, Quality Improvement Coordinator

Call to Order: The meeting was called to order by Chairperson Bostick at 5:37 p.m. The tag line was recited and roll was called.

Public Time: None.

Changes to the Agenda: None.

Presentations:

- A. Michelle Gould-Rice - 2nd Quarter Quality Improvement Plan
0522-001: Motion was made by K. Morris seconded by L. Kellie to approve the 2nd Quarter Quality Improvement Plan. All in favor. Motion carried unanimously.

Personnel Report:

A. Staffing Report: May 2022

Finance:

A. Expenditures List: April 2022

0522-002: Motion was made by M. Voss seconded by J. Nemchek to approve the April 2022 Expenditures List. All in favor. Motion carried unanimously.

B. Balance Sheet: April 2022

0522-003: Motion was made by M. Voss seconded by B. Miller to approve the April 2022 Balance Sheet. All in favor. Motion carried unanimously.

C. General Ledger (Revenue/Expenses): April 2022

0522-004: Motion was made by K. Morris seconded by J. Nemchek to approve the April 2022 General Ledger. All in favor. Motion carried unanimously.

D. Audit Committee Report: A 2022 Payroll

- For information.

E. FY21 Annual Financial Report

0522-005: Motion was made by M. Voss seconded by K. Morris to receive the FY21 Annual Financial Report. All in favor. Motion carried unanimously.

F. Contract List: May 2022

0522-006: Motion was made by L. Kellie seconded by B. Miller to approve the May 2022 Contract List. All in favor. Motion carried unanimously.

Consent Agenda:

A. Full Service Board Meeting Minutes: April 2022

B. Committee of the Whole Meeting Minutes: May 2022

0522-007: Motion was made by K. Morris seconded by J. Nemchek to approve the Consent Agenda which includes the meeting minutes from the April 2022 Full Service Board Meeting and the May 2022 COW Meeting. All in favor. Motion carried unanimously.

Action Items:

A. FY22 Risk Management Plan

0522-008: Motion was made by M. Voss seconded by J. Nemchek to approve the FY22 Risk Management Plan. All in favor. Motion carried unanimously.

Discussion Items:

A. Cancel July COW

0522-009: Motion was made by K. Morris seconded by J. Nemchek to cancel the July COW. All in favor. Motion carried unanimously.

Region 10 Update:

- Region 10 is in an excellent financial position.
- The Region 10 staff were touring the new facility today.

Committee Reports:

A. Citizens Advisory Council: Applicant for approval.

0522-010: Motion was made by J. Nemchek seconded by L. Kellie to appoint Mikayla Gamble to the Citizen's Advisory Council. All in favor. Motion carried unanimously.

- B. Health & Safety Committee: Meeting minutes attached.
- C. Recipient Right Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: Meeting minutes attached.
- E. Golden Arrow: No meeting held. C. Bostick reports they were interviewing for the director position.
- F. Trauma Committee: Next meeting in July.

CEO Report:

A. Monthly Report:

- The agency has contracted with two new nurse practitioners, Porcha Mosley and Charlie Gantt.
- The staff development committee hosted a pancake breakfast for all staff yesterday.
- Lauren submitted the CCBHC Grant application.
- The county is still waiting to hear back if their offer was accepted on the building they were interested in.
- Brooke Sankiewicz, Clinical Director, is the Employee of the Month for May.
- The agency is implementing a teletherapy program to address the outpatient waiting list.
- Lauren is putting together a reorganizational plan proposal for the board.
- The lease at Maple Grove is up in June. Lauren is unsure if he can renew on a month to month lease but will look into it and provide more information at the COW in June.

Informational:

A. Administrative Reports:

1. May 17, 2022 Quality Council Meeting Minutes

B. Correspondence:

1. June 2022 Calendar
2. 2022 Committee Appointments

Adjourn: K. Morris motioned to adjourn at 6:44 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Executive Secretary/recorder

Approved by: K. Morris

K. Morris, Secretary of the Board