

The Lapeer County Community Mental Health Services Board met on Thursday, October 27, 2022 in the Training Center, 1570 Suncrest Drive, Lapeer, MI.

Present:

Catherine Bostick
Lori Curtiss
Jerry Webb
Ronald Barnard
Rex Ziebarth
Rick Warren
Kay Morris

Lauren Emmons – CEO
Tina Close – Children’s Clinical Director
Brooke Sankiewicz – Adult Clinical Director
Larry Smith – Financial Consultant
Mandi Brace – Executive Secretary/recorder

Absent:

Emma Brandt – CFO
Mary Linn Voss
Donna Shelton
Jeremy Howe
Laird Kellie
Brenden Miller

Guests:

Cheryl Bartel – ACTP Case Manager
Kevin Mountz – Employment Services Lead Staff
Sarah Reynolds – Adult Case Management Supervisor
Roy Ramirez – Adult Case Management Supervisor
Laura Moore – ACTP Supervisor
Andrea Casler – Stepping Stone Supervisor

Call to Order: The meeting was called to order by Chairperson Bostick at 5:32 p.m. The tag line was recited and roll was called.

Public Time: None.

Changes to the Agenda:

- A. 4.D Annual Autism Report will be moved to a later date.

Presentations:

- A. Kevin Mountz – Integrated Employment Annual Report
- B. Sarah Reynolds/Roy Ramirez – Adult Case Management Annual Report
- C. Tina Close – Children’s Services Annual Report
- D. This item was removed from the agenda.
- E. Andrea Casler – Stepping Stone Annual Report
- F. Laura Moore – ACTP Annual Report

Personnel Report:

- A. Staffing Report: October 2022

Finance:

- A. Expenditures List: September 2022
1022-001: Motion was made by R. Barnard seconded by K. Morris to approve the September 2022 Expenditures. All in favor. Motion carried unanimously.
- B. Audit Committee Report: September 2022 Payroll
- For information.

Consent Agenda:

- A. Full Service Board Meeting Minutes: September 29, 2022
- B. Committee of the Whole Meeting Minutes: October 20, 2022
CW1022-001: Motion was made by L. Curtiss seconded by L. Kellie to approve the FY23 Quality Improvement Plan. All in favor. Motion carried unanimously.
CW1022-002: Motion was made by M. Voss seconded by L. Kellie to approve the write-off of client accounts in the amount of \$2365.33. All in favor. Motion carried unanimously.
CW1022-003: Motion was made by L. Curtiss seconded by K. Morris to approve the FY22/23 CMHA Membership dues in the amount of \$11,042.00. All in favor. Motion carried unanimously.
CW1022-004: Motion was made by M. Voss seconded by L. Curtiss to approve the request to purchase two vehicles at a cost of \$58,710.00. All in favor. Motion carried unanimously.
CW1022-005: Motion was made by J. Webb seconded by K. Morris to approve the Golden Arrow Contract. All in favor. Motion carried unanimously.
1022-002: Motion was made by L. Curtiss seconded by J. Webb to approve the Consent Agenda which includes the September 29, 2022 Full Service Board minutes and the October 20, 2022 COW Minutes. All in favor. Motion carried unanimously.

Action Items:

- A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated October 11, 2022
1022-003: Motion was made by K. Morris seconded by R. Barnard to approve the policy revisions referenced in the attached minutes dated October 11, 2022. All in favor. Motion carried unanimously.
- B. Authorize a \$1,000.00 equity payment to each CMH Staff to bring them in line with all the county employees

1022-004: Motion was made by R. Warren seconded by J. Webb to authorize a \$1,000.00 equity payment to each CMH Staff to bring them in line with all the county employees. All in favor. Motion carried unanimously.

- C. Authorize a payment of up to \$4,375.00 to Square 9 Softworks for county system data export functionality and system upgrade

1022-005: Motion was made by L. Curtiss seconded by K. Morris to authorize a payment of up to \$4,375.00 to Square 9 Softworks for county system data export functionality and system upgrade. All in favor. Motion carried unanimously.

Discussion Items:

- A. Building replacement for the Maple Grove site: The County is still waiting on McLaren to propose a reasonable price. The properties committee is still discussing other options. There should be an update by the November 17th board meeting.

Region 10 Update:

- L. Curtiss stated there was not a quorum in attendance.

Committee Reports:

- A. Citizens Advisory Council: No meeting held.
- B. Health & Safety Committee: No meeting held.
- C. Recipient Rights Advisory Committee: Meeting cancelled.
- D. Harmony Hall Advisory Committee: No meeting held.
- E. Golden Arrow: J. Webb reports they hired a new director and they also have a new board member.
- F. Trauma Committee: No meeting held.

CEO Report:

- A. Monthly Report:
- Arizona, Communications/Marketing Specialist met with The County Press to enter into an agreement to run a spot once a month in the paper. She will be writing articles related to mental health.
 - The agency applied for a Children's Mobile Crisis Grant. This will allow for different types of interventions not supported by Medicaid.
 - Tim Brown received a certificate from CMHA for 20 years of board service. We would like to invite him back to a meeting to present him with the certificate.

Other Business:

- L. Curtiss, R. Ziebarth and Lauren gave an overview of the CMHA Conference.

Informational:

- A. Administrative Reports: None.
- B. Correspondence:
 - 1. November Calendar

Adjourn: R. Ziebarth motioned to adjourn at 6:53 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Executive Secretary/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board