

Lapeer County Community Mental Health Center Mission Statement
Recovery: Hope; Choice; Health; Fulfilling Dreams

**LAPEER COUNTY
COMMUNITY MENTAL HEALTH**

**FULL SERVICES BOARD
MEETING MINUTES
September 30, 2021 / 5:30 p.m.**

The Lapeer County Community Mental Health Services Board met on Thursday, September 30, 2021 in the CMH Training Center, 1570 Suncrest Drive Lapeer, MI.

Present:

Lori Curtiss
Jennifer Nemchek - Zoom
Mary Linn Voss - Zoom
Kay Morris
Laird Kellie
Wayne Strandberg
Ron Barnard
Rick Warren
Catherine Bostick

Lauren Emmons-CEO
Tina Close-COO
Larry Smith-CFO
Brooke Sankiewicz-Clinical Director
Mandi Brace- Executive Secretary/Recorder

Absent:

Brenden Miller
Jeremy Howe
Tim Brown

Guests:

Stephanie Rudow - Co-Occurring Disorder Services Supervisor
Danielle Giles - Law Enforcement Liaison
Michelle Gould-Rice – Quality Improvement Supervisor

Call to Order: The meeting was called to order by Chairperson Strandberg at 5:31 p.m. The mission statement was read and roll was called.

Public Time: None.

Changes to the Agenda: None.

Presentations:

- A. Stephanie Rudow/Danielle Giles - Sequential Intercept Model
- B. Brooke Sankiewicz – LOCUS MiFAST Report

Personnel Report:

- A. Staffing Report: September 2021

Finance:

- A. Expenditures List: August 2021

0921-001: Motion was made by C. Bostick seconded by L. Kellie to approve the August 2021 Expenditures List. Roll call vote: R. Barnard-Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, R. Warren-Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

- B. Balance Sheet: August 2021

0921-002: Motion was made by C. Bostick seconded by R. Barnard to approve the August 2021 Balance Sheet. Roll call vote: R. Barnard-Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, R. Warren-Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

- C. General Ledger (Revenue/Expense): August 2021

0921-003: Motion was made by C. Bostick seconded by K. Morris to approve the August 2021 General Ledger. Roll call vote: R. Barnard-Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, R. Warren-Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

- D. Audit Committee Report: August 2021 Payroll

- For informational purposes only.

- E. FY 21/22 Contract List

0921-004: Motion was made by R. Warren seconded by L. Kellie to approve the FY 21/22 Contract List. Roll call vote: R. Barnard-Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, R. Warren-Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

Consent Agenda:

- A. Full Service Board Meeting Minutes: August 2021

- B. COW Meeting Minutes: September 2021

CW0921-001: Motion was made by T. Brown seconded by R. Barnard to approve the changes to the agenda. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

CW0921-002: Motion was made by M. Voss seconded by R. Barnard to appoint Michelle Gould-Rice as Corporate Compliance Liaison and Lisa Ruddy as back-up for the Corporate Compliance Liaison. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

CW0921-003: Motion was made by C. Bostick seconded by K. Morris to approve the CMH request to adjust the pay of Registered Behavior Technicians (RBT) to paygrade 5, for RBT's assigned to the Autism Benefit Program. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

CW0921-004: Motion was made by L. Kellie seconded by T. Brown to approve CMH to take back from collections and write off the accounts that have not had a payment made in the past three years totaling \$12,777.01. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED

CW0921-005: Motion was made by M. Linn seconded by K. Morris to approve the General Fund Contract in the amount of \$999,764.00. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

CW0921-006: Motion was made by C. Bostick seconded by T. Brown to approve the Interagency Cash Transfer Agreement with MRS in the amount of \$66,000.00. Roll call vote: R. Barnard-Aye, T. Brown- Aye, L. Kellie-Aye, K. Morris- Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

0921-005: Motion was made by M. Linn seconded by K. Morris to approve the Consent Agenda which includes the August 2021 Full Service Board meeting minutes and the September 2021 COW meeting minutes. Roll call vote: R. Barnard-Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, R. Warren-Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

Action Items:

A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated September 14, 2021

0921-006: Motion was made by K. Morris seconded by M. Linn to approve the policy revisions referenced in the attached minutes dated September 14, 2021. Roll call vote: R. Barnard-Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, R. Warren-Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

B. ASO Contract with St. Clair CMH Authority for software in the amount of \$99,114.61 and shared cost for non-Medicaid services of \$8,343.00

0921-007: Motion was made by R. Warren seconded by K. Morris to approve the ASO Contract with St. Clair CMH Authority for software in the amount of \$99,114.61 and shared cost for non-Medicaid services of \$8,343.00. Roll call vote: R. Barnard-Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, R. Warren-Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

Discussion Items:

- A. CMHA Fall Conference: C. Bostick will attend in person. Mandi will send out the agenda and board members will then determine whether any other member will attend.

Region 10 Update:

- L. Curtiss reports Region 10 passed the FY22 Budget.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.

• Action: Appoint Jenna Ferguson and Amanda Briseno to the Citizens Advisory Council
0921-008: Motion was made by K. Morris seconded by R. Warren to approve the appointment of Jenna Ferguson and Amanda Briseno to the Citizens Advisory Council. Roll call vote: R. Barnard-Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, R. Warren-Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

- B. Health & Safety Committee: Meeting minutes attached.

- C. Recipient Right Advisory Committee: Next meeting minutes attached.

• Action: Approve FY22 Recipient Rights Budget
0921-009: Motion was made by R. Warren seconded by L. Kellie to approve the FY22 Recipient Rights Budget. Roll call vote: R. Barnard-Aye, L. Curtiss- Aye, L. Kellie-Aye, K. Morris- Aye, R. Warren-Aye, M. Voss- Aye, J. Nemchek- Aye, C. Bostick-Aye, W. Strandberg- Aye. MOTION CARRIED.

- D. Harmony Hall Advisory Committee: Meeting in October.

- E. Golden Arrow: Meeting minutes attached.

- F. Trauma Committee: Meeting minutes attached.

CEO Report:

- A. Monthly Report:

- The state released their final budget report which included the following:
 - They increased the Medicaid budget for the public mental health system, as well at the Autism services and Healthy Michigan plan.
 - An agreement to implement an increase of the direct care wage by \$2.35.
 - Increased funding to children's mental health service.
 - Local match drawdown was reduced.
 - Imposed multiple new requirements of the CMHs.
- In negotiations with Teamsters on the new union contract.

- The properties committee approved the architect proposal to review the DHS building.
- The coordinator for the Community Collaborative has resigned.

Informational:

- A. Administrative Reports: None.
- B. Correspondence:
 - 1. October Calendar

Adjourn: C. Bostick motioned to adjourn at 7:07 pm.

Respectfully Submitted

Prepared by: Mandi Brace
Mandi Brace, Executive Secretary/recorder

Approved by: Kay Morris
Kay Morris, Secretary of the Board

