

**Lapeer County Community Mental Health Center Mission Statement**  
**Recovery: Hope; Choice; Health; Fulfilling Dreams**

**LAPEER COUNTY  
COMMUNITY MENTAL HEALTH**

**FULL SERVICES BOARD  
MEETING MINUTES  
February 24, 2022 / 5:30 p.m.**

The Lapeer County Community Mental Health Services Board met on Thursday, February 24, 2022 in the CMH Training Center, 1570 Suncrest Drive Lapeer, MI.

**Present:**

Mary Linn Voss  
Wayne Strandberg  
Ron Barnard  
Tim Brown  
Catherine Bostick  
Laird Kellie  
Kay Morris

Lauren Emmons-CEO  
Tina Close-COO  
Larry Smith-CFO  
Brooke Sankiewicz-Clinical Director  
Mandi Brace- Executive Secretary/Recorder

**Absent:**

Jeremy Howe  
Brenden Miller  
Jennifer Nemchek  
Lori Curtiss  
Rick Warren

**Guests:**

Michelle Gould-Rice – Quality Improvement Supervisor  
Lisa Ruddy – Quality Improvement Coordinator  
Frank Bublitz – Creative Arts  
Sandy Koyl – IT, Billing and Data Management Supervisor

**Call to Order:** The meeting was called to order by Chairperson Strandberg at 5:30 p.m. The mission statement was read and roll was called.

**Public Time:** None.

**Changes to the Agenda:** None.

**Presentations:**

- A. Frank Bublitz: Art Recognition
- B. Sandy Koyl: FY21 4<sup>th</sup> Qtr MMBPI Report
- C. Lisa Ruddy: Quality Council Annual Report
- D. Michelle Gould Rice: 1st Quarter Quality Improvement Plan  
0222-001: Motion was made by C. Bostick seconded by R. Barnard to approve the 1st Quarter Quality Improvement Plan. All in favor. Motion carried.

**Personnel Report:**

- A. Staffing Report: February 2022

**Finance:**

- A. Expenditures List: January 2022  
0222-002: Motion was made by C. Bostick seconded by M. Voss to approve the January 2022 Expenditures. All in favor. Motion carried.
- B. Balance Sheet: January 2022  
0222-003: Motion was made by L. Kellie seconded by K. Morris to approve the January 2022 Balance Sheet. All in favor. Motion carried.
- C. General Ledger (Revenue/Expense): January 2022  
0222-004: Motion was made by M. Voss seconded by L. Kellie to approve the January 2022 General Ledger. All in favor. Motion carried.
- D. Audit Committee Report: January 2022 Payroll
  - o For informational purposes only.

**Consent Agenda:**

- A. Full Service Board Meeting Minutes: January 2022  
0222-005: Motion was made by C. Bostick seconded by T. Brown to approve the Consent Agenda which includes the January 2022 Full Service Board Meeting Minutes. All in favor. Motion carried.

**Action Items:**

- A. Provide the CMH CEO a pay raise of at least 17% beginning March 2022  
0222-006: Motion was made by C. Bostick seconded by L. Kellie to provide the CMH CEO a pay raise of 17% beginning March 1, 2022. Roll call vote: R. Barnard- Aye, T. Brown- Aye, L. Kellie- Aye, K. Morris- Aye, M. Voss- Ney, C. Bostick-Aye, W. Strandberg- Aye. Motion carried.
- B. Authorize the purchase of IT equipment for work order day program at Harmony Hall Clubhouse at a cost not to exceed \$5,377.28

0222-007: Motion was made by R. Barnard seconded by K. Morris to authorize the purchase of IT equipment for work order day program at Harmony Hall Clubhouse at a cost not to exceed \$5,377.28. All in favor. Motion carried.

- C. Authorize Lapeer County CMH to participate in the Region 10 COVID-19 Staff Retention program and to provide two \$1,000.00 payments (\$2,000.00 total) to each CMH Staff and the staff employed in the CMH Provider Network

0222-008: Motion was made by C. Bostick seconded by L. Kellie to Authorize Lapeer County CMH to participate in the Region 10 COVID-19 Staff Retention program and to provide two \$1,000.00 payments (\$2,000.00 total) to each CMH Staff and the staff employed in the CMH Provider Network. 7-Ayes, 1- Abstained. Motion carried.

#### **Discussion Items:**

- A. FY22 Strategic Plan: The board will hold a special meeting to discuss strategic planning. The meeting will be held on Saturday, March 26 at 9:00 am.

#### **Region 10 Update:**

- o W. Strandberg reports Region 10
  - o Purchased the building they will be moving into.
  - o Reviewed the MMBPI Reports.
  - o Appointed a new trustee.
  - o Approved the \$2,000.00 stipend for staff.

#### **Committee Reports:**

- A. Citizens Advisory Council: Meeting minutes attached.  
0222-009: Motion was made by W. Strandberg seconded by M. Voss to appoint Tarah Flicek to the Citizens Advisory Council. All in favor. Motion carried.
- B. Health & Safety Committee: No meeting in February.
- C. Recipient Right Advisory Committee: Meeting minutes attached.
  - Appoint Dudley Ward to the Recipient Rights Committee0222-010: Motion was made by R. Barnard seconded by K. Morris to appoint Dudley Ward to the Recipient Rights Committee. All in favor. Motion carried.
- D. Harmony Hall Advisory Committee: Meeting minutes attached.
- E. Golden Arrow: Meeting minutes attached. C. Bostick stated the Golden Arrow board members would like to attend the Full Board meeting in March to observe.
- F. Trauma Committee: Meeting minutes attached.

#### **CEO Report:**

- A. Monthly Report: FY23 Governor's Executive Budget Proposal included in the packet for information.

#### **Informational:**

**A. Administrative Reports:**

1. 1<sup>st</sup> Qtr FY22 Customer Empowerment Report
2. 1<sup>st</sup> Qtr FY22 Community Benefit Activities
3. FY2021 Gap Analysis

**B. Correspondence:**

1. March 2022 Calendar
2. 2022 Annual PAC Campaign

**Adjourn:** L. Kellie motioned to adjourn at 7:41 pm.

Respectfully Submitted

Prepared by: Mandi Brace  
Mandi Brace, Executive Secretary/recorder

Approved by: Kay Morris  
Kay Morris, Secretary of the Board