

FULL SERVICE BOARD

Meeting Minutes

July 28, 2022 / 5:30 p.m.

The Lapeer County Community Mental Health Services Board met on Thursday, July 28, 2022 in the Training Center, 1570 Suncrest Drive, Lapeer, MI.

Present:

Mary Linn Voss
Catherine Bostick
Kay Morris
Laird Kellie
Lori Curtiss
Ronald Barnard
Jeremy Howe
Donna Shelton
Rick Warren
Jerry Webb

Lauren Emmons – CEO
Emma Brandt – CFO
Tina Close – Children’s Clinical Director
Larry Smith – Financial Consultant
Mandi Brace – Executive Secretary/recorder

Absent:

Brooke Sankiewicz – Clinical Director
Brenden Miller

Guests:

Michelle Gould-Rice – Quality Management Supervisor
Lisa Ruddy – Quality Improvement Coordinator
Krissy Swett – Case Manager

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time: None.

Changes to the Agenda: None.

Presentations:

- A. Intro to Diversity, Cultural Competency and Sensitivity: Michelle Gould-Rice
- B. Living it and Working It: A special needs mom who is also a mental health provider: Krissy Swett

Personnel Report:

- A. Staffing Report: July 2022

Finance:

- A. Expenditures List: June 2022
0722-001: Motion was made by K. Morris seconded by L. Kellie to approve the June 2022 Expenditures List. All in favor. Motion carried unanimously.
- B. Balance Sheet: June 2022
0722-002: Motion was made by R. Warren seconded by L. Kellie to approve the June 2022 Balance Sheet. All in favor. Motion carried unanimously.
- C. General Ledger (Revenue/Expenses): June 2022
0722-003: Motion was made by L. Kellie seconded by J. Webb to approve the June 2022 General Ledger. All in favor. Motion carried unanimously.
- D. Audit Committee Report: June 2022 Payroll
- For information only.
- E. Contract List: July 2022
0722-004: Motion was made by K. Morris seconded by J. Webb to approve the July 2022 Contract List. All in favor. Motion carried unanimously.
- F. FY21 Compliance Examination for acceptance
0722-005: Motion was made by R. Warren seconded by J. Howe to accept the FY21 Compliance Examination. All in favor. Motion carried unanimously.

Consent Agenda:

- A. Full Service Board Meeting Minutes: June 2022
0722-006: Motion was made by L. Curtiss seconded by L. Kellie to approve the Consent Agenda which includes the June 2022 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

Action Items:

- A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated July 12, 2022
0722-007: Motion was made by K. Morris seconded by L. Curtiss to approve the policy revisions referenced in the attached minutes dated July 12, 2022. All in favor. Motion carried unanimously.
- B. Approve the transfer of \$89,193.32, representing the third of three installments towards the annual allocation of \$267,580.00 from CMH appropriations to CMH expenditures
0722-008: Motion was made by R. Warren seconded by J. Webb to approve the transfer of \$89,193.32, representing the third of three installments towards the annual allocation of \$267,580.00 from CMH appropriations to CMH expenditures. All in favor. Motion carried unanimously.
- C. Approve payment of invoice for \$14,500.00 for membership and services provided during 2022 through the Lapeer County Community Collaborative
0722-009: Motion was made by R. Warren seconded by K. Morris to approve the payment of invoice for \$14,500.00 for membership and services provided during 2022 through the Lapeer County Community Collaborative. All in favor. Motion carried unanimously.
- D. Approve to write off persons served account balances in the amount of \$11,380.30
0722-010: Motion was made by L. Kellie seconded by K. Morris to approve to write off persons served account balances in the amount of \$11,380.30. All in favor. Motion carried unanimously.

Discussion Items: None.

Region 10 Update:

- **L. Curtiss reports:**
 - Region 10 passed the audit with a clean audit.
 - Ken Lemmons was appointed to the board by Genesee.
 - Approved the purchase of furniture for the new building. It is hopeful they will be in by December.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
- B. Health & Safety Committee: Meeting minutes attached.
- C. Recipient Rights Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: No meeting held.
- E. Golden Arrow: Meeting minutes attached.
- F. Trauma Committee: Meeting minutes attached.

CEO Report:

- A. Monthly Report:
 - The county approved the purchase agreement for the Knollwood building. Once signed, the county will have the access to inspect. The agency will then determine which programs will best work in the space.
 - The state is cutting over 100 hospital beds due to staffing shortages. They will be doing discharge planning for a number of placements.
 - No further movement on the Shirkey bills.
 - Rex Ziebarth was appointed to the CMH board.

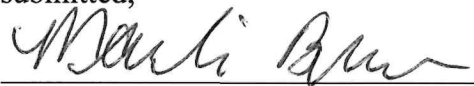
Informational:

- A. Administrative Reports: None.
- B. Correspondence:
 - 1. August Calendar

Adjourn: L. Kellie motioned to adjourn at 6:47 pm.

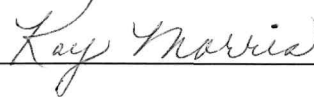
Respectfully submitted,

Prepared by:



Mandi Brace, Executive Secretary/recorder

Approved by:



K. Morris, Secretary of the Board

