

**FULL SERVICE BOARD
Meeting Minutes
June 30, 2022 / 5:30 p.m.**

The Lapeer County Community Mental Health Services Board met on Thursday, June 30, 2022 in the Training Center, 1570 Suncrest Drive, Lapeer, MI.

Present:

Mary Linn Voss
Catherine Bostick
Kay Morris
Laird Kellie
Lori Curtiss
Ronald Barnard
Jeremy Howe
Donna Shelton

Lauren Emmons – CEO
Emma Brandt – CFO
Tina Close – Children’s Clinical Director
Larry Smith – Financial Consultant
Mandi Brace – Executive Secretary/recorder

Absent:

Rick Warren
Brenden Miller
Jerry Webb
Brooke Sankiewicz – Clinical Director

Guests: None.

Call to Order: The meeting was called to order by Chairperson Bostick at 5:32 p.m. The tag line was recited and roll was called.

Public Time: None.

Changes to the Agenda: None.

Presentations: None.

Personnel Report:

A. Staffing Report: June 2022

Finance:

A. Expenditures List: May 2022
0622-001: Motion was made by K. Morris seconded by L. Kellie to approve the May 2022 Expenditures List. All in favor. Motion carried unanimously.

- B. Balance Sheet: May 2022
0622-002: Motion was made by M. Voss seconded by K. Morris to approve the May 2022 Balance Sheet. All in favor. Motion carried unanimously.
- C. General Ledger (Revenue/Expenses): May 2022
0622-003: Motion was made by L. Kellie seconded by K. Morris to approve the May 2022 Genral Ledger. All in favor. Motion carried unanimously.
- D. Audit Committee Report: May 2022 Payroll
- For information
- E. Contract List: June 2022
0622-004: Motion was made by L. Curtiss seconded by R. Barnard to approve the June 2022 Contract List. All in favor. Motion carried unanimously.

Consent Agenda:

- A. Full Service Board Meeting Minutes: May 2022
- B. Committee of the Whole Meeting Minutes: June 2022
0622-005: Motion was made by M. Voss seconded by K. Morris to approve the Consent Agenda which include the meeting minutes from the May 2022 Full Service Board Meeting and the June 2022 Committee of the Whole Meeting. All in favor. Motion carried unanimously.

Action Items:

- A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated June 14, 2022
0622-006: Motion was made by K. Morris seconded by R. Barnard to approve the policy revisions referenced in the attached minutes dated June 14, 2022. All in favor. Motion carried unanimously.
- B. Request approval from MDHHS to authorize one-time Section 236 withdrawal of \$68,000 in General Funds from Lapeer County CMH to transfer these funds to St. Clair County CMHA for FY 2022
0622-007: Motion was made by K. Morris seconded by L. Kellie to authorize one-time Section 236 withdrawal of \$68,000 in General Funds from Lapeer County CMH to transfer these funds to St. Clair County CMHA for FY 2022. All in favor. Motion carried unanimously.
- C. Approval of new positions
0622-008: Motion was made by R. Barnard seconded by K. Morris to approve the new positions as detailed. 5 Ayes, 2 Neys. Motion carried.

Discussion Items: None.

Region 10 Update:

- R. Barnard reports Region 10 should be in their new building by January.
- L. Curtiss reports Genesee will be taking back their Access center. Region 10 has also put out information to private agencies to help them with a plan of action to retain employees.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
- B. Health & Safety Committee: No meeting held in June.
- C. Recipient Rights Advisory Committee: Meeting minutes attached.
 - Appoint Amelia Ickell and Chrissy Cumming to the Recipient Rights Committee.

0622-009: Motion was made by M. Voss seconded by R. Barnard to appoint Amelia Ickell and Chrissy Cumming to the Recipient Rights Committee. All in favor. Motion carried unanimously.

D. Harmony Hall Advisory Committee:

- K. Morris reports they received reports on the open house at the last meeting. It went very well and many influential people from downtown attended.

E. Golden Arrow: No minutes provided.

F. Trauma Committee: Meeting minutes attached.

CEO Report:

A. Monthly Report:

- A purchase agreement has been received for the new building. They are still negotiating.

Informational:

A. Administrative Reports: None.

B. Correspondence:

1. CMHA Overview
2. July Calendar

Adjourn: R. Barnard motioned to adjourn at 6:45 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Executive Secretary/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board